



201 Stanwix Street

Suite 100

Pittsburgh, PA 15222

(412) 690-2489

Fax: (412) 690-2316

www.cityhigh.org

January 17, 2025

Dear Parents/Guardians,

Parent/Guardian Conferences will be held on Monday, February 17, 2025 (President's Day), from 11:00 a.m. until 3:00 p.m. and from 4:00 p.m. until 6:30 p.m. at the school building. Students are also encouraged to attend the conference and will receive ten workforce points for attending.

It is essential that you and your student participate in this conference. Your involvement is key to your student's success as they plan their high school career and beyond.

As we approach the middle of the second trimester, it is time to update the Graduation Status Report for each 10th grade student. In doing so, we will be able to work with you and your student in examining academic strengths, areas of growth and assessing their overall progress. Also, a review of tentative career goals in relationship to their achievement will aid in developing a plan that will focus on graduation and beyond.

To schedule a conference time, please [complete the online Google form](#) that will be sent to your email. We strongly encourage all parents/guardians to attend. Once you fill out the Google form to request a conference, your student's Advisor will call or email you to schedule your conference. If you are not available to meet on February 17th, please contact your student's Advisor, who will attempt to arrange a meeting with you at another time.

Language interpretation will be available via a phone service, as needed, in any language throughout the day. In-person Spanish interpretation will be available upon request and in-person Arabic interpretation will be available from 5:00 p.m. to 6:30 p.m.

We look forward to meeting with you and your student.

Sincerely,

Mr. Bret Powner
2027 Assistant Principal

Dr. Dara Ware Allen
Principal and CEO