

# DRESS CODE

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essential to learning.*

## 2020-2021

Class of 2021 | [Ms. Welch-welch@cityhigh.org](mailto:Ms.Welch-welch@cityhigh.org)

Class of 2022 | [Ms. DeLaRosa-delarosa@cityhigh.org](mailto:Ms.DeLaRosa-delarosa@cityhigh.org)

Class of 2023 | [Mr. Lyons-lyons@cityhigh.org](mailto:Mr.Lyons-lyons@cityhigh.org)

Class of 2024 | [Ms. Platt-platt@cityhigh.org](mailto:Ms.Platt-platt@cityhigh.org)

CEO/Principal | [Dr. Allen-dwallen@cityhigh.org](mailto:Dr.Allen-dwallen@cityhigh.org)



City Charter High School | 201 Stanwix Street | Suite 100 | Pittsburgh PA, 15222 | 412-690-City

*This Handbook is reviewed and approved annually by the City Charter High School Board of Trustees*

## • DRESS CODE •

A Dress Code update/reminder will be sent home with every trimester report card mailing. This update/reminder is an addition to the Dress Code information that is already in the Student Handbook.

The City Charter High School dress code begins at the front door. Students must arrive and depart in the appropriate attire. The changing of clothes in the lobby, stairwell, elevators and in the school restrooms is prohibited and is a violation of the Code of Conduct. However, students may change shoes at their locker.

The Dress Code at City Charter High School is professional. It also applies to haircuts, hair coloring, hair pieces, make-up, jewelry, accessories, visible tattoos and facial piercings. The Dress Code excludes attire that has any type of logo, text, political statement or branding. This restriction applies to buttons, pins or any other type of jewelry, clothing or paraphernalia.

The Dress Code applies at all school related activities and remains in effect when students participate in field experiences, Internships, college visits, classes at partner institutions and programs/activities incorporated into the school schedule. The Dress Code only changes on days when students participate in special field trips that require 'dress down' attire. Examples of these trips are Laurel Caverns, Camp Kon-O-Kwee and Ohio Pyle.

Students who do not comply with the Dress Code will be sent home to change into appropriate clothing and then return to school. Students who are sent home for Dress Code violations are marked Absent, Unexcused from the classes missed.

City Charter High School sponsors a fall dance, semi-formal dance (Snowball) in the winter and a formal dance (Prom) in the spring. All of these events have a special dress code requirement which must be followed in order to attend the event.

At various times throughout the year, students are invited to special events (Robotics Competitions, Award Banquets, etc.) which require specific attire. Students are required to comply with the dress code requirement to participate as a representative of City Charter High School.

Because fashions change quickly and unpredictably, City High cannot list all acceptable and unacceptable attire. **City High administration reserves the right to determine if a student's attire meets the acceptable dress code.**

## ACCEPTABLE BUSINESS ATTIRE

### **Females and Students who Identify as Females**

- Collared dress shirt or dress blouse which completely covers the bust area, stomach, sides and back, and is not cut below the shoulder blade
- Sheer blouses worn with a camisole which conceals undergarments
- Vests and blazers worn over a school appropriate shirt or dress
- Dress pants which originate at the waist
- Ankle pants (may not be more than ONE INCH above the ankle)
- Dresses and skirts which are knee length or longer (in the front, sides and back)
- Skirts that originate at the waist
- Dresses that completely cover the bust area and are not cut below the shoulder blade
- Sleeveless dresses and blouses WORN WITH an appropriate sweater or blazer
- Make-up and jewelry which is business appropriate (as determined by the administration of City High).
- Hair and headbands that do not exceed 3 inches in width
- Dress shoes, closed toe
- Facial piercings must be a stud

### **Males and Students who Identify as Males**

- Oxford style collared dress shirts, polo style shirts and turtlenecks tucked into pants
- Vests and blazers worn over a school appropriate shirt
- Dress pants which are full length and originate at the waist
- Business appropriate jewelry as determined by the administration of City High
- Oxford style lace-up or loafer type shoes
- Facial piercings must be a stud

City High cardigans are available in red and black. These sweaters can be purchased through the Activities Manager.

## THE FOLLOWING ITEMS ARE NOT APPROPRIATE FOR SCHOOL

THESE ITEMS ARE PROHIBITED AS THE ADMINISTRATION OF CITY CHARTER HIGH SCHOOL CONSIDERS THEM BEYOND THE SCOPE OF PROFESSIONAL ATTIRE

- Camouflage print, denim and denim look clothing in any item or in any color
- Chest logos, pictures, insignias or branding (Logos on polo-style shirts MAY NOT exceed 2" in diameter)
- Dickie's shirts, tank tops, cami's, tee shirts
- Shirts, sweaters and vests with a hood
- Cargo pants
- Yoga pants, stretch pants, leggings, Capri's, MC Hammer pants, overalls, shorts, pajama bottoms, jogger style pants
- Pants with more than 2 pockets in the front and 2 pockets in the back
- Pants with pockets that originate below the waist, have rivets, studs, writing, logos or pictures
- Pants with pockets stitched on the outside of the pants
- Pants that are gathered at the ankle with elastic or ties
- Dress and skirt splits which are more than 3" above the knee
- Clothing with cut-outs, (including ripped or torn items)
- Jewelry and belts made with bullets, bullet casings or pointed studs or anything that can be used as a weapon
- Earrings which exceed 3" in length or diameter
- Hats, scarves, hoods, wave caps, shower caps, sweatbands, bandannas, sunglasses, non-prescription glasses, non-professional headbands, headsets, combs, picks, curlers, knit headbands and scarves intended as outer-wear
- Slippers, moccasins, flip-flops, Sperry's (or Sperry type boat shoes), shoes with a sneaker bottom, shoes that cover the ankle, shoes worn as flip-flops/slippers
- Sagging pants
- Rolled pant legs
- Clothing which reveals under-garments (this includes skirts and dresses worn without a slip, AND light colored shirts and pants worn over bright colored undergarments, AND clothing which reveals the outline of undergarments).
- Clothing which does not adequately cover private body parts (including cleavage)
- Clothing with inappropriate words, slogans, pictures or insignias
- Clothing that has to be pinned to be appropriate (i.e., a skirt with an inappropriate split may not be pinned to be in dress code; a shrug may not be pinned in lieu of wearing a button down or pull over sweater to cover an inappropriate shirt)

Students with inappropriate tattoos on their arms must wear long sleeves. (Administration reserves the right to determine if a tattoo is appropriate or inappropriate.)

## • SPECIAL EVENTS GUIDELINES •

There are situations when students may not be permitted to attend a class field trip.

1. A student may not attend a class field trip if the principal determines that his/her behavior is such that he/she will be a disruption at the event.
2. A student may be banned from future trips by the principal for violations of the Code of Conduct or rules at a previous event.

### SPECIAL EVENTS PAYMENTS

Special Events at City Charter High School are heavily subsidized by the school through grants and our operating budget. However, special events require that the student pay part or all of the entry fee and/or transportation costs. Students are encouraged to participate in fundraisers in order to build the balances in their student accounts.

All student debts resulting from replacement laptops, books, damaged property, ID cards or other expenses, must be paid off before a student can participate in any extra-curricular activity including school dances, school trips, prom or graduation ceremonies. Students are not permitted to pay a deposit or turn in a permission form for any activity with a cost if they have outstanding debt.

### SPECIAL EVENTS PERMISSION FORMS

A permission form that details the event, dress code, payment and rules is sent home weeks prior to each event. Students must turn in a permission form BEFORE a deposit will be accepted. If the student has not paid in full seven (7) days prior to the event, then he/she will not be able to attend the event.

Larger events such as Costa Rica and overnight class trips have specific deadlines for payments and permissions. All payment and permission deadlines must be met for a student to attend.

### SPECIAL EVENTS ATTENDANCE REQUIREMENT

Students are required to attend school for the entire day on the day before a field trip – full day or overnight trip. Students must arrive within the first hour and may not get an early dismissal.

Students are required to attend school for the entire day on the day of a school dance. Students must arrive within the first hour and may not get an early dismissal. Parents and guardians should contact their student's grade level administrator in the instance of an extenuating circumstance.

### SPECIAL EVENTS ACADEMIC REQUIREMENT

Students nominated/recommended to participate in Special Event Overnight Trips which are not class trips (i.e. SAGE) must have:

- C grade or higher during the previous and current trimester in all courses including Workforce Readiness and a Cumulative GPA of 3.0 or above
- 95% attendance (Present AND On Time) and may not exceed three absences

Please note that due to the COVID-19 pandemic, events for the first trimester will be suspended.

## • SPECIAL EVENTS DRESS CODE •

The following items are prohibited at City High sponsored events:

- Clothing or paraphernalia with inappropriate, profane, offensive, derogatory writing, pictures, insignias or logos. Clothing or paraphernalia with pictures or writing depicting any weapon or drug.
- Clothing that is lewd or suggestive. Clothing which does not adequately cover areas of the stomach, groin, buttocks and/or bust area. Clothing with cut-outs – including ripped jeans
- Jewelry with pointed studs, daggers, bullets, spears, skulls, etc.

FIELD TRIPS (Day and Overnight) – these items are NOT PERMITTED:

- Shorts, skirts or dresses more than four (4) inches above the knee, spandex dresses/skirts
- Midriff shirts, muscle shirts, crop tops and ripped/torn shirts
- Spandex pants/jeggings/leggings (UNLESS worn with a tunic style top which is at least mid-thigh); pants that are ripped/above the knee; shorts which do not provide continuous coverage of private body parts
- Young ladies must wear one-piece swimsuits
- Young men must wear swim trunks
- Students MAY NOT travel in pajamas. Scarves, rollers, etc. MUST BE removed BEFORE the student gets off the bus at a rest stop, meal stop and at the destination.

INTERNSHIP – REQUIRED ATTIRE

Professional attire and dress shoes required unless the internship requires the student to wear specific clothing.

SNOW BALL – REQUIRED ATTIRE

- Semi-formal attire, including dress shoes, is required. Casual wear is not permitted (jeans, khaki's, shorts, tee shirts, boots, sneakers, TOM's, sweatpants, etc.). Students are permitted to change into a more comfortable shoe after admittance to dance.
- Attire must be approved.

PROM – REQUIRED ATTIRE

- Formal attire, including shoes, is required. Leisure suits, sweat suits, casual attire, flip-flops sneakers, slippers, etc. are not permitted. (Students are permitted to change into a more comfortable shoe after admittance to dance.)
- Prom tickets may not be purchased until attire has been approved. This includes purchasing a ticket for a guest.

GRADUATION – REQUIRED ATTIRE FOR GRADUATES

- Business attire and dress shoes are required to participate in the graduation ceremony
- Seniors are required to purchase a cap and gown

## GRADUATION – REQUIRED ATTIRE FOR USHERS AND CHOIR

- Black pants or skirts, white shirts and dress shoes

### **Please be aware:**

1. Students who arrive at any City High event in inappropriate attire will not be admitted/permitted to participate.
2. The dress code rules apply to City High students and guests.
3. Refunds will not be given when students are denied entrance due to inappropriate attire.
4. Clothing will be purchased, at the expense of the parents, for students who have inappropriate attire on an overnight trip.
5. These rules are in addition to the dress code section in the Code of Student Conduct.
6. Students who do not comply with the dress code will be excluded from future activities and field trips.

## • DANCES •

The Fall Dance is a casual event and is held at City High. It is open to City High students in grades 9 – 12. Participating student may invite one guest.

The Winter Snowball is a semi-formal event and requires students to adhere to a dress code prescribed by the administration of City High. The Winter Snowball is open to all students in grades 9 – 12. Participating students may invite one guest.

Participation in the prom is limited to City High Seniors. Each participating senior may invite one guest. Students in grades 10 and 11 are permitted as a guest of a senior. Students in grade 9 are not permitted to attend. All guests attending Prom must be at least sophomores in high school, but may not be over twenty years old. A photo copy of each guest's photo ID card (school ID with a birthdate, state ID or driver's license) must be provided with the permission form. Guests must prove that they are either attending school or employed.

A permission form for City High students that details the dance dress code and rules is sent home prior to each event. If a City High student is bringing a guest to a dance, the guest section of the permission form must be completed and the guest must meet the requirements.

City High students must be in school the day of a dance. Students must arrive within the first hour and may not get an early dismissal. If a student is absent from school or from any class on the day of a dance, then he/she cannot attend the dance that evening.

Students who are not picked up from a dance within 30 minutes after it ends will be sent home using private transportation. The parent(s) will be billed for the cost.