

EDSYS, INC.

EDUCATION DELIVERY SYSTEMS

BOARD OF TRUSTEES MEETING

WEDNESDAY, January 17, 2024

- I. Consent Agenda
 1. Approve November 15, 2023 Meeting Minutes
 2. Enrollment
 3. Metrics
 4. November 2023 Financials

- II. Reports
 1. CEO's/Principal's Report
 - a. Student enrollment
 - b. Cleveland school benchmarking trip
 - c. Board tour of school
 2. Committee Updates
 - a. Finance
 - b. Governance
 - i. Overview of revised By-Laws
 - ii. New Board candidates

- III. Old/New Business
 1. Title I Annual Parent Involvement Policy and Compact (*vote required*)
 2. Approval of 339 Comprehensive Guidance Plan (*vote required*)
 3. PPS Charter Renewal Agreement

- IV. Executive Session
 1. Adjudications

- V. Next Board Meeting- February 21, 2024
 1. Snow Ball~ February 10th
 2. Parent Teacher Conferences~ February 19th

Minutes of a Regular Meeting of

**THE BOARD OF TRUSTEES OF
EDSYS, INC**

Time and Place

A meeting of the Board of Trustees of EDSYS, Inc., a Pennsylvania nonprofit corporation, was held at City Charter High School, 201 Stanwix Street, Pittsburgh, PA 15222, on November 15, 2023 at 5:30 p.m.

The following Board of Trustees members were present and a quorum was established:

Gerry Dudley, President
David Lehman
Tom Ralston
Onyeka Egbuna (via video conference)
Larry Hailsham (via video conference)
Nico Slate (via video conference)
Cindy Tananis (via video conference)

Also present was:

Jordan Lee Strassburger, Solicitor

Gerry Dudley chaired the meeting, which was called to order at 5:35 p.m. The order of the meeting was adjusted regarding a quorum at the beginning of the meeting.

Maher Duessel - Financial Audit

- Bob Belicose and Nikki Walton from Maher Duessel presented the 2022-2023 financial audit reports and the single audit, due to the City High's threshold of federal funds. They presented an unmodified opinion, the highest level of assurance for a clean financial audit.

David Lehman moved to accept the audit as presented. Tom Ralston seconded the motion. The motion was unanimously approved.

Consent Agenda

The Consent Agenda included the following items:

- Approve October 18, 2023 Board Meeting Minutes
- Enrollment
- Metrics
- September 2023 Financials

Tom Ralston moved to approve the October 2023 minutes. David Lehman seconded the motion. The motion to approve the minutes was unanimously approved.

Executive Session

David Lehman motioned to go into Executive Session at 6:07 p.m. to discuss student disciplinary matters. Tom Ralston seconded the motion. The motion to go into Executive session was unanimously approved.

Tom Ralston motioned to come out of Executive Session at 6:23 p.m. David Lehman seconded the motion. The motion to come out of Executive session was unanimously approved.

Adjudications

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that M.F. shall be deemed expelled for 45 days.

David Lehman motioned to approve the adjudication concerning M.F., as written. Tom Ralston seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that L.J. shall be deemed suspended for 20 days.

Tom Ralston motioned to approve the adjudication concerning L.J. as written. Onyeka Egbuna seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that F.M. shall be deemed suspended for 20 days.

Onyeka Egbuna motioned to approve the adjudication concerning F.M. as written. David Lehman seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that J.B. shall be deemed suspended for 20 days.

Tom Ralston motioned to approve the adjudication concerning J.B. as written. David Lehman seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that K.M. shall be deemed suspended for 20 days.

David Lehman motioned to approve the adjudication concerning K.M. as written. Tom Ralston seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that D.J. shall be deemed suspended for 20 days.

David Lehman motioned to approve the adjudication concerning D.J. as written. Tom Ralston seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that C.W. shall be deemed suspended for 19 days.

Tom Ralston motioned to approve the adjudication concerning C.W. as written. David Lehman seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Following review and consideration of the foregoing Findings of Fact and Conclusions of Law, and consideration of the Recommendations of the Administration and the Board Officer, it is the final decision of the Board of Trustees of City Charter High School that T.T. shall be deemed suspended for 20 days.

David Lehman motioned to approve the adjudication concerning T.T. as written. Tom Ralston seconded the motion. The motion to accept the adjudication as written was unanimously approved.

Old/New Business

Dara Allen requested to remove Old/New Business (Title I Annual Parent Involvement Policy and Compact and the 339 Comprehensive Guidance Plan) from the agenda and defer them to the January 2024 Board Meeting. Gerry Dudley agreed.

- ***Approval of Lease Reimbursement***

Jenea Laymon read the lease amount provided to us by Bookmindors. Tom Ralston moved to approve the lease reimbursement filing. David Lehman seconded, and the motion was unanimously approved.

Executive Session

David Lehman motioned to go into Executive Session at 6:28 p.m. to discuss personnel matters. Tom Ralston seconded the motion. The motion to go into Executive session was unanimously approved. City Charter High School staff and faculty exited the meeting.

Tom Ralston motioned to adjourn. David Lehman seconded the motion. The motion to adjourn was unanimously approved. The meeting adjourned at 7:40 p.m.

The next regular Board of Trustees meeting is scheduled for Wednesday, January 17, 2024.

Submitted by,

Susan M. Gratton

CITY CHARTER HIGH SCHOOL STUDENT ENROLLMENT REPORT December 2023

ENROLLMENT TO DATE	553
Regular Education	451 79.57%
Special Education	82 20.43%

CATEGORY (Race by Gender)	2023/2024	2022/2023
White Male	14.65%	14.62%
White Female	11.21%	12.82%
Black Male	28.21%	24.19%
Black Female	30.20%	31.41%
Hispanic Male	1.08%	1.44%
Hispanic Female	0.72%	0.54%
Multi-Racial Male	5.06%	6.50%
Multi-Racial Female	6.69%	5.60%
Asian Male	0.54%	1.44%
Asian Female	1.45%	0.90%
American Indian	0.18%	0.54%
Other	0.00%	0.00%
Total	553	554

CATEGORY (Race by Grade)	9th	10th	11th	12th	Total
Black	16.09%	18.08%	14.83%	9.40%	58.41%
White	7.23%	6.51%	7.78%	4.34%	25.86%
Multi-Racial	2.17%	4.88%	2.89%	1.81%	11.75%
Hispanic	0.36%	0.54%	0.54%	0.36%	1.81%
Asian	0.54%	0.90%	0.36%	0.18%	1.99%
American Indian	0.00%	0.00%	0.00%	0.18%	0.18%

CATEGORY (Social Economic Status)	9th	10th	11th	12th	Total
Free	19.35%	17.90%	10.85%	11.75%	59.86%
Reduced	12.12%	12.12%	7.41%	8.50%	40.14%
Paid	0.00%	0.00%	0.00%	0.00%	0.00%
No Entry	0.00%	0.00%	0.00%	0.00%	0.00%

Grade	Enrollment Comparison		
	2023/2024	2022/2023	%Difference
12th Male	41	61	-32.8%
12th Female	49	51	-3.9%
Total	90	112	-19.6%
11th Male	73	44	65.9%
11th Female	73	56	30.4%
Total	146	100	46.0%
10th Male	80	82	-2.4%
10th Female	91	85	7.1%
Total	171	167	2.4%
9th Male	81	79	2.5%
9th Female	65	96	-32.3%
Total	146	175	-16.6%
Total	553	554	-0.2%

School Districts	Enrollment	%
Avonworth	1	0.18%
Baldwin	0	0.00%
Bethel Park	2	0.36%
Carlynton	1	0.18%
Chartiers Valley	0	0.00%
Clairton City	4	0.72%
Duquesne City	2	0.36%
East Allegheny	1	0.18%
Fox Chapel	1	0.18%
Gateway	2	0.36%
Keystone Oaks	1	0.18%
McKeesport	12	2.17%
Montour	3	0.54%
Mt. Lebanon	0	0.00%
North Hills	1	0.18%
Northgate	2	0.36%
Penn Hills	28	5.06%
PPS	421	76.13%
Quaker Valley	0	0.00%
Shaler Area	1	0.18%
South Allegheny	0	0.00%
Steel Valley	5	0.90%
Sto-Rox	20	3.62%
West Allegheny	0	0.00%
West Mifflin	3	0.54%
Wilksburg	19	3.44%
Woodland Hills	23	4.16%
Totals	553	100.00%

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

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Balance Sheet

As of November 30, 2023

	Nov 30, 23	Jun 30, 23
ASSETS		
Current Assets		
Checking/Savings		
0101-01 · Huntington Bank MMAX 5231	6,282,107.59	5,462,342.60
0101-02 · Huntington Bank Chk FSA 5187	43,859.45	25,100.43
0101 · Huntington Bank Checking 5190	343,131.85	1,249,622.27
0102 · Huntington Bank SA Chk 5174	11,300.56	11,013.56
0103 · Investments		
0104 · PNC Bank Investment Cash	1,024,919.07	259,009.82
0105 · PNC Certificates of Deposit	0.00	749,322.50
Total 0103 · Investments	1,024,919.07	1,008,332.32
0122 · Cash Per Accountant	0.00	0.00
Total Checking/Savings	7,705,318.52	7,756,411.18
Accounts Receivable		
1120 · Grants Receivable Current	0.00	0.00
1200 · Accounts Receivable	655,804.23	809,268.88
1222 · Accounts Receivable Per Auditor	0.00	0.00
1300 · Accts Receivable - Non Tuition	56,450.17	244,106.68
Total Accounts Receivable	712,254.40	1,053,375.56
Other Current Assets		
1310 · Accrued Interest Receivable	0.00	8,410.96
1400 · Prepaid Expenses - Amortized	93,636.78	67,215.20
1405 · Prepaid Expenses	0.00	17,351.50
1410 · Prepaid Insurance	54,457.80	13,707.18
1420 · Other Receivables	23,320.00	0.00
1425 · Due From Student Activites	23,160.27	19,948.46
1500 · Construction In Progress	0.00	0.00
Total Other Current Assets	194,574.85	126,633.30
Total Current Assets	8,612,147.77	8,936,420.04
Fixed Assets		
1700 · Fixed Assets		
1710 · Leasehold Improvements	1,007,538.18	854,622.61
1720 · Furniture/Fixtures	1,147,254.18	1,147,254.18
1730 · Office Equipment	2,100.73	2,100.73
1735 · Kitchen Equipment	221,997.02	221,997.02
1740 · Computer Equipment	1,101,734.90	871,139.90
Total 1700 · Fixed Assets	3,480,625.01	3,097,114.44
1800 · Accumulated Depreciation		
1810 · Accum Depr - Leasehold Improve	(659,905.36)	(631,990.07)
1820 · Accum Depr - Furniture/Fixtures	(1,091,473.80)	(1,083,874.65)
1830 · Accum Depr - Office Equipment	(2,100.73)	(2,100.73)
1835 · Accum Depr - Kitchen Equipment	(221,644.82)	(221,292.22)
1840 · Accum Depr - Computer Equipment	(680,353.41)	(633,130.11)
Total 1800 · Accumulated Depreciation	(2,655,478.12)	(2,572,387.78)
Total Fixed Assets	825,146.89	524,726.66
Other Assets		
1900 · Right of Use Asset	5,234,498.40	5,795,767.61
Total Other Assets	5,234,498.40	5,795,767.61

Balance Sheet

As of November 30, 2023

	Nov 30, 23	Jun 30, 23
TOTAL ASSETS	14,671,793.06	15,256,914.31
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2001 · Accounts Payable	105,123.76	287,241.70
Total Accounts Payable	105,123.76	287,241.70
Credit Cards		
2100 · Huntington Bank CC Payable	0.00	7,189.59
Total Credit Cards	0.00	7,189.59
Other Current Liabilities		
2300 · Payroll Liabilities		
2310 · 401K	19,468.58	19,196.80
2320 · Retirement	21,510.33	21,805.13
2330 · Bus Pass	1,882.50	0.00
2340 · FSA Deposits	15,453.89	(1,188.03)
2350 · Life Insurance	1,587.17	1,296.05
2360 · Local Withholding	0.00	0.00
2380 · Dental and Vision Withholdings	483.73	402.01
2390 · Payroll Suspense	(8,470.43)	0.00
2395 · FSA/HRA Settlement	(83,569.00)	(6,487.46)
Total 2300 · Payroll Liabilities	(31,653.23)	35,024.50
2400 · Accrued Liabilities	20,632.54	26,445.80
2405 · Accrued Liabilities PSERS	261,307.86	88,425.60
2420 · Escheat Property	5,960.01	5,912.38
2435 · Operating Lease Liability	5,295,188.27	5,842,284.01
2450 · Attendance Incentive	23,581.00	145,331.00
2460 · Benefits Incentive	0.00	49,731.00
2500 · Student Card Deposits	8,671.78	10,527.23
2550 · Student Activities Funds Held	0.00	0.00
2560 · Due To Operating Fund	23,160.27	19,948.46
2600 · Refundable Advance	0.00	28,244.41
Total Other Current Liabilities	5,606,848.50	6,251,874.39
Total Current Liabilities	5,711,972.26	6,546,305.68
Total Liabilities	5,711,972.26	6,546,305.68
Equity		
3100 · New Data File Equity	0.00	0.00
3700 · Suspense	(58,166.90)	0.00
3900 · Net Assets	8,710,608.63	7,750,730.27
Net Income	307,379.07	959,878.36
Total Equity	8,959,820.80	8,710,608.63
TOTAL LIABILITIES & EQUITY	14,671,793.06	15,256,914.31

EDSYS INC DBA CITY CHARTER HIGH SCHOOL
Net Asset Balances by Funding Source
As of November 30, 2023

	<u>Nov 30, 23</u>
10 WITHOUT DONOR RESTRICTIONS	8,956,515.97
20 WITH DONOR RESTRICTIONS	<u>61,471.73</u>
TOTAL	<u><u>9,017,987.70</u></u>

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Accounts Receivable Aging Summary

As of November 30, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
10 WITHOUT DONOR RESTRICTIONS						
2. SCHOOL DISTRICTS						
AVONWORTH	5,063.79	0.00	0.00	0.00	0.00	5,063.79
BETHEL PARK SCHOOL DISTRICT	12,845.87	0.00	0.00	0.00	0.00	12,845.87
BRENTWOOD SD	0.00	0.00	0.00	0.00	(17,092.77)	(17,092.77)
CHARTIERS VALLEY SCHOOL DISTRICT	0.00	0.00	0.00	0.00	(52.30)	(52.30)
CLAIRTON CITY SCHOOL DISTRICT	10,744.19	0.00	1,115.68	0.00	12,272.43	24,132.30
DUQUESNE SCHOOL DISTRICT	8,407.08	0.00	0.00	0.00	0.00	8,407.08
EAST ALLEGHENY SCHOOL DISTRICT	2,864.37	0.00	0.00	0.00	1,936.66	4,801.03
FOX CHAPEL	3,388.56	(21,902.58)	0.00	0.00	0.00	(18,514.02)
GATEWAY	8,334.79	0.00	0.00	0.00	0.00	8,334.79
KEYSTONE OAKS SCHOOL DISTRICT	2,565.99	0.00	0.00	0.00	0.00	2,565.99
MCKEESPORT AREA SCHOOL DISTRICT	0.00	0.00	74,913.99	0.00	57,490.35	132,404.34
MONTOUR	8,309.78	0.00	4,058.80	0.00	0.00	12,368.58
NEW CASTLE SCHOOL DISTRICT	0.00	0.00	0.00	0.00	24,700.68	24,700.68
NEW KENSINGTON SD	0.00	0.00	0.00	0.00	792.13	792.13
NORTH HILLS	2,655.37	0.00	0.00	0.00	50,727.00	53,382.37
NORTHGATE SCHOOL DISTRICT	9,332.68	0.00	16,895.22	0.00	89,323.88	115,551.78
PENN HILLS	58,547.92	0.00	0.00	0.00	0.00	58,547.92
PLUM BOROUGH	4,280.41	0.00	0.00	0.00	974.35	5,254.76
SOUTH ALLEGHENY SD	0.00	0.00	416.29	0.00	0.00	416.29
STEEL VALLEY	13,084.54	0.00	1,160.13	0.00	(675.31)	13,569.36
STO-ROX	35,911.02	0.00	0.00	0.00	0.00	35,911.02
WEST MIFFLIN SCHOOL DISTRICT	6,924.93	0.00	6.00	0.00	(6.00)	6,924.93
WILKINSBURG BOROUGH	64,459.28	0.00	0.00	0.00	0.00	64,459.28
WOODLAND HILLS	101,029.03	0.00	0.00	0.00	0.00	101,029.03
Total 2. SCHOOL DISTRICTS	358,749.60	(21,902.58)	98,566.11	0.00	220,391.10	655,804.23
Total 10 WITHOUT DONOR RESTRICTIONS	358,749.60	(21,902.58)	98,566.11	0.00	220,391.10	655,804.23
TOTAL	358,749.60	(21,902.58)	98,566.11	0.00	220,391.10	655,804.23

Accounts Payable Aging Summary

As of November 30, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AJ MYERS & SONS	318.75	0.00	0.00	0.00	0.00	318.75
BABB INC	2,919.81	0.00	0.00	0.00	0.00	2,919.81
BUILDING CONTROL SYSTEMS, INC	23,320.00	0.00	0.00	0.00	0.00	23,320.00
COLUMBIAN SPOT	0.00	575.61	0.00	0.00	0.00	575.61
CONNECTIVITY COMMUNICATIONS INC	4,255.00	6,299.00	0.00	0.00	0.00	10,554.00
CONSOLIDATED COMMUNICATIONS	661.45	0.00	0.00	0.00	0.00	661.45
DIRECT ONLINE MARKETING LLC	3,000.00	0.00	0.00	0.00	0.00	3,000.00
FORD BUSINESS MACHINES INC	6,403.34	0.00	0.00	0.00	0.00	6,403.34
GAGGLE NET INC	6,125.00	0.00	0.00	0.00	0.00	6,125.00
GLOBAL WORDSMITHS	344.21	0.00	0.00	0.00	0.00	344.21
HD SUPPLY	356.35	0.00	0.00	0.00	0.00	356.35
ITS4ME	12,000.00	0.00	0.00	0.00	0.00	12,000.00
KING, KARI OLMO	2,400.00	0.00	0.00	0.00	0.00	2,400.00
PA EDUCATIONAL & TECHNOLOGY EXPO & CONF	675.00	0.00	0.00	0.00	0.00	675.00
PA UC FUND	969.91	0.00	0.00	0.00	0.00	969.91
PAPER PRODUCTS COMPANY INC	1,052.71	0.00	0.00	0.00	0.00	1,052.71
PARTS PEOPLE	12,473.77	0.00	0.00	0.00	0.00	12,473.77
PEOPLES	1,087.45	0.00	0.00	0.00	0.00	1,087.45
PERFORMANCE FOODSERVICE	3,759.33	0.00	0.00	0.00	0.00	3,759.33
PRT	0.00	7,537.50	0.00	0.00	0.00	7,537.50
PSERS #	0.02	0.00	0.00	0.00	0.00	0.02
STAT STAFFING MEDICAL SERVICES INC	0.00	599.48	0.00	0.00	0.00	599.48
STS EDUCATION	0.00	1,540.33	0.00	0.00	0.00	1,540.33
TURNER DAIRY FARMS INC	817.95	0.00	0.00	0.00	0.00	817.95
UNIVERSAL INFORMATION SYSTEMS	1,150.00	0.00	0.00	0.00	0.00	1,150.00
US FOODS INC	4,481.79	0.00	0.00	0.00	0.00	4,481.79
TOTAL	88,571.84	16,551.92	0.00	0.00	0.00	105,123.76

Comparative Income Statement

July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
Ordinary Income/Expense				
Income				
6500 · Earnings on Investments				
6510 · Int on Investments & Int Chck	77,263.28	26,137.40	51,125.88	195.6%
6530 · Unrealized Gains/Losses	677.50	2,237.50	(1,560.00)	(69.72%)
Total 6500 · Earnings on Investments	77,940.78	28,374.90	49,565.88	174.68%
6600 · Food Service Revenue				
6613 · Milk Proceeds	37.20	82.80	(45.60)	(55.07%)
6620 · Daily Sales -Non Reimburable	5,487.80	5,260.75	227.05	4.32%
6691 · School Store - Nonfood	0.00	140.00	(140.00)	(100.0%)
6692 · School Store Proceeds	2,861.50	5,203.75	(2,342.25)	(45.01%)
Total 6600 · Food Service Revenue	8,386.50	10,687.30	(2,300.80)	(21.53%)
6900 · Other Revenue from Local Source				
6920 · Contributions / Donations	40,000.00	14,280.60	25,719.40	180.1%
6940 · Receipts from LEAs				
6941 · Tuition Regular	3,920,531.81	3,022,358.10	898,173.71	29.72%
6942 · Tuition Special Education	961,842.37	817,431.57	144,410.80	17.67%
Total 6940 · Receipts from LEAs	4,882,374.18	3,839,789.67	1,042,584.51	27.15%
Total 6900 · Other Revenue from Local Source	4,922,374.18	3,854,070.27	1,068,303.91	27.72%
6990 · Miscellaneous Rev Grants	7,556.50	11,917.74	(4,361.24)	(36.6%)
7000 · Revenue from State Sources				
7600 · Lunch/Milk Subsidies	2,932.97	2,425.18	507.79	20.94%
Total 7000 · Revenue from State Sources	2,932.97	2,425.18	507.79	20.94%
8000 · Rev from Federal Sources				
8390 · ERATE Revenue	3,963.00	523.89	3,439.11	656.46%
8514 · Title I Revenue	25,642.85	12,949.16	12,693.69	98.03%
8520 · PA Charter Grant	48,649.67	127,831.77	(79,182.10)	(61.94%)
8531 · Lunch/Milk Subsidies	102,524.58	83,119.31	19,405.27	23.35%
8743 · ESSER II - CARES Act	95,682.52	286,096.18	(190,413.66)	(66.56%)
8744 · ARP ESSER	362,740.24	251,524.55	111,215.69	44.22%
Total 8000 · Rev from Federal Sources	639,202.86	762,044.86	(122,842.00)	(16.12%)
9000 · Other Financing Sources				
9900 · Other Financing Misc Receipts	34.40	1,801.04	(1,766.64)	(98.09%)
Total 9000 · Other Financing Sources	34.40	1,801.04	(1,766.64)	(98.09%)
Total Income	5,658,428.19	4,671,321.29	987,106.90	21.13%
Gross Profit	5,658,428.19	4,671,321.29	987,106.90	21.13%
Expense				
100 · Personnel Services - Salaries	2,603,779.25	2,527,905.24	75,874.01	3.0%
200 · Personnel Services - Benefits				
211 · Medical Insurance	239,640.92	412,401.17	(172,760.25)	(41.89%)
212 · Dental Insurance	14,392.18	14,878.96	(486.78)	(3.27%)
213 · Life Insurance	9,303.60	10,593.32	(1,289.72)	(12.18%)
214 · Vision Insurance	3,969.88	2,048.88	1,921.00	93.76%
215 · Additional EE Medical Expenses	4,374.39	0.00	4,374.39	100.0%
220 · Social Security	209,187.23	202,696.44	6,490.79	3.2%
230 · Retirement	416,900.13	390,500.00	26,400.13	6.76%
235 · 401K Retirement	120,974.28	98,092.56	22,881.72	23.33%
240 · Staff Tuition Reimbursement	7,500.00	5,978.99	1,521.01	25.44%

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Comparative Income Statement

July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
250 - UCOMP (Self Insured)	5,231.89	0.00	5,231.89	100.0%
260 - Workers' Comp	10,352.87	8,027.32	2,325.55	28.97%
Total 200 - Personnel Services - Benefits	1,041,827.37	1,145,217.64	(103,390.27)	(9.03%)
300 - Professional & Technical Svcs				
330 - Other Professional Services				
331 - ESL Services	4,860.78	11,671.37	(6,810.59)	(58.35%)
333 - Student College/Tech/Career	12,262.12	8,773.56	3,488.56	39.76%
335 - Private School Tuition	11,275.00	8,190.00	3,085.00	37.67%
336 - Payroll/Bookkeeping/Audit/Fed	44,823.15	43,850.30	972.85	2.22%
337 - Legal	21,497.50	45,005.30	(23,507.80)	(52.23%)
338 - Strategic Program Development	8,609.76	5,737.50	2,872.26	50.06%
339 - Misc Professional Services	49,827.34	14,612.08	35,215.26	241.0%
339.1 - Public Relations	30,592.50	33,343.12	(2,750.62)	(8.25%)
339.2 - Special Education Services	26,540.00	76,847.24	(50,307.24)	(65.46%)
Total 330 - Other Professional Services	210,288.15	248,030.47	(37,742.32)	(15.22%)
348 - Technology Subscription Services	37,276.38	72,197.81	(34,921.43)	(48.37%)
349 - Technology Support	6,913.00	12,744.70	(5,831.70)	(45.76%)
350 - Security Safety Services	10,800.00	19,898.97	(9,098.97)	(45.73%)
Total 300 - Professional & Technical Svcs	265,277.53	352,871.95	(87,594.42)	(24.82%)
400 - Purchased Property Services				
413 - Custodial Services	27,113.64	33,508.00	(6,394.36)	(19.08%)
431 - RPR & Maint - Buildings	16,211.22	3,191.81	13,019.41	407.9%
432 - RPR & Maint - Equipment	4,639.23	4,736.19	(96.96)	(2.05%)
438 - RPR & Maint - Tech	595.00	0.00	595.00	100.0%
440 - Utilities	93,097.28	130,869.43	(37,772.15)	(28.86%)
441 - Rental - Land & Buildings	671,621.43	761,231.56	(89,610.13)	(11.77%)
442 - Rental - Equipment	33,866.08	30,634.25	3,231.83	10.55%
449 - Other Rentals	0.00	4,442.40	(4,442.40)	(100.0%)
Total 400 - Purchased Property Services	847,143.88	968,613.64	(121,469.76)	(12.54%)
500 - Other Purchased Services				
513 - Other Student Transport Spec Ed	48,312.00	78,720.45	(30,408.45)	(38.63%)
515 - Transportation - Public Carrier	20,135.00	28,569.20	(8,434.20)	(29.52%)
519 - Student Transportation Misc	9,776.18	7,918.73	1,857.45	23.46%
525 - Bonding Insurance	0.00	3,710.81	(3,710.81)	(100.0%)
529 - Other Insurance	30,648.22	17,174.14	13,474.08	78.46%
530 - Communications	14,773.86	21,745.09	(6,971.23)	(32.06%)
542 - Board Development	0.00	1,500.00	(1,500.00)	(100.0%)
549 - Advertising	53,297.16	72,716.11	(19,418.95)	(26.71%)
550 - Printing & Binding	0.00	259.41	(259.41)	(100.0%)
581 - Mileage	135.06	352.56	(217.50)	(61.69%)
582 - Travel	396.35	1,141.03	(744.68)	(65.26%)
590 - Other Purchased Services				
591 - Student Activities	57,029.48	31,152.02	25,877.46	83.07%
592 - Staff Development/20th Aniv	2,170.00	44,796.01	(42,626.01)	(95.16%)
599 - Other Purch Services	16,426.70	13,653.42	2,773.28	20.31%
Total 590 - Other Purchased Services	75,626.18	89,601.45	(13,975.27)	(15.6%)
Total 500 - Other Purchased Services	253,100.01	323,408.98	(70,308.97)	(21.74%)
600 - Supplies				
610 - General Supplies				

Comparative Income Statement

July through November 2023

	Jul - Nov 23	Jul - Nov 22	\$ Change	% Change
611 · Gen Supplies	55,869.25	113,116.31	(57,247.06)	(50.61%)
612 · Art and Music Supplies	631.08	0.00	631.08	100.0%
613 · Instructional Materials	8,533.61	15,140.10	(6,606.49)	(43.64%)
614 · Custodial Supplies	11,612.42	24,765.12	(13,152.70)	(53.11%)
618 · Technology Supplies	54,415.03	13,554.97	40,860.06	301.44%
619 · ESL Supplies	0.00	111.69	(111.69)	(100.0%)
Total 610 · General Supplies	131,061.39	166,688.19	(35,626.80)	(21.37%)
632 · Milk	4,291.52	363.06	3,928.46	1,082.04%
634 · School Store - Food	295.25	995.78	(700.53)	(70.35%)
635 · Student Lunches	58,317.08	75,499.62	(17,182.54)	(22.76%)
636 · Refreshments	7,995.34	4,889.97	3,105.37	63.51%
640 · Books & Periodicals	10,865.16	11,800.60	(935.44)	(7.93%)
648 · Educational Software	13,908.08	25,219.70	(11,311.62)	(44.85%)
Total 600 · Supplies	226,733.82	285,456.92	(58,723.10)	(20.57%)
700 · Property				
740 · Depreciation	83,090.34	95,405.97	(12,315.63)	(12.91%)
752 · Capitalized Equipment	89,493.67	0.00	89,493.67	100.0%
756 · Technology Equipment	294,582.12	11,246.73	283,335.39	2,519.27%
790 · Other Property Purchases	16,513.88	0.00	16,513.88	100.0%
Total 700 · Property	483,680.01	106,652.70	377,027.31	353.51%
800 · Other Objects				
810 · Dues and Fees	394.00	852.39	(458.39)	(53.78%)
815 · Student Awards	0.00	5,200.00	(5,200.00)	(100.0%)
820 · Claims/Penalties/Late Fees	1,839.19	952.86	886.33	93.02%
890 · Bad Debt Expense	0.00	181,170.26	(181,170.26)	(100.0%)
Total 800 · Other Objects	2,233.19	188,175.51	(185,942.32)	(98.81%)
8600 · Fixed Asset Purchase	(373,160.57)	0.00	(373,160.57)	(100.0%)
Total Expense	5,350,614.49	5,898,302.58	(547,688.09)	(9.29%)
Net Ordinary Income	307,813.70	(1,226,981.29)	1,534,794.99	125.09%
Other Income/Expense				
Other Income				
9100 · Student Contributed Act Income	625.00	1,896.50	(1,271.50)	(67.05%)
Total Other Income	625.00	1,896.50	(1,271.50)	(67.05%)
Other Expense				
9150 · Supplies For SA	976.63	165.44	811.19	490.32%
9160 · SA Bank Fees	83.00	65.00	18.00	27.69%
9500 · Purchased Services For SA	0.00	875.00	(875.00)	(100.0%)
9800 · Prior Period Adjustment	0.00	1,369.16	(1,369.16)	(100.0%)
Total Other Expense	1,059.63	2,474.60	(1,414.97)	(57.18%)
Net Other Income	(434.63)	(578.10)	143.47	24.82%
Net Income	307,379.07	(1,227,559.39)	1,534,938.46	125.04%

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
6500 · Earnings on Investments				
6510 · Int on Investments & Int Chck	77,263.28	100,000.00	(22,736.72)	77.26%
6530 · Unrealized Gains/Losses	677.50	0.00	677.50	100.0%
Total 6500 · Earnings on Investments	77,940.78	100,000.00	(22,059.22)	77.94%
6600 · Food Service Revenue				
6613 · Milk Proceeds	37.20	150.00	(112.80)	24.8%
6620 · Daily Sales -Non Reimburable	5,487.80	10,000.00	(4,512.20)	54.88%
6650 · Price Reduction - Reduced Price	0.00	0.00	0.00	0.0%
6691 · School Store - Nonfood	0.00	300.00	(300.00)	0.0%
6692 · School Store Proceeds	2,861.50	12,000.00	(9,138.50)	23.85%
Total 6600 · Food Service Revenue	8,386.50	22,450.00	(14,063.50)	37.36%
6700 · Revenue From LEA Activities				
6790 · Revenue From Student Activites	0.00	25,000.00	(25,000.00)	0.0%
Total 6700 · Revenue From LEA Activities	0.00	25,000.00	(25,000.00)	0.0%
6830 · Federal Revenue Intermed Source				
6832 · IDEA Funds	0.00	125,000.00	(125,000.00)	0.0%
6830 · Federal Revenue Intermed Source - Other	0.00	0.00	0.00	0.0%
Total 6830 · Federal Revenue Intermed Source	0.00	125,000.00	(125,000.00)	0.0%
6900 · Other Revenue from Local Source				
6920 · Contributions / Donations	40,000.00	15,000.00	25,000.00	266.67%
6940 · Receipts from LEAs				
6941 · Tuition Regular	3,920,531.81	8,317,674.56	(4,397,142.75)	47.14%
6942 · Tuition Special Education	961,842.37	3,099,033.51	(2,137,191.14)	31.04%
Total 6940 · Receipts from LEAs	4,882,374.18	11,416,708.07	(6,534,333.89)	42.77%
Total 6900 · Other Revenue from Local Source	4,922,374.18	11,431,708.07	(6,509,333.89)	43.06%
6990 · Miscellaneous Rev Grants	7,556.50	62,000.00	(54,443.50)	12.19%
7000 · Revenue from State Sources				
7170 · State Building Reimbursement	0.00	40,000.00	(40,000.00)	0.0%
7271 · Special Ed Reimbursement	0.00	155,000.00	(155,000.00)	0.0%
7330 · Nurse Reimbursement	0.00	10,000.00	(10,000.00)	0.0%
7505 · Ready to Learn Block Grant	0.00	25,000.00	(25,000.00)	0.0%
7600 · Lunch/Milk Subsidies	2,932.97	15,000.00	(12,067.03)	19.55%
Total 7000 · Revenue from State Sources	2,932.97	245,000.00	(242,067.03)	1.2%
8000 · Rev from Federal Sources				
8390 · ERATE Revenue	3,963.00	40,000.00	(36,037.00)	9.91%
8514 · Title I Revenue	25,642.85	263,000.00	(237,357.15)	9.75%
8515 · Title II Revenue	0.00	25,000.00	(25,000.00)	0.0%
8516 · Title III Revenue	0.00	3,000.00	(3,000.00)	0.0%
8517 · Title IV Revenue	0.00	20,000.00	(20,000.00)	0.0%
8520 · PA Charter Grant	48,649.67	111,186.00	(62,536.33)	43.76%
8531 · Lunch/Milk Subsidies	102,524.58	233,000.00	(130,475.42)	44.0%
8743 · ESSER II - CARES Act	95,682.52	225,000.00	(129,317.48)	42.53%
8744 · ARP ESSER	362,740.24	1,300,000.00	(937,259.76)	27.9%
Total 8000 · Rev from Federal Sources	639,202.86	2,220,186.00	(1,580,983.14)	28.79%
9000 · Other Financing Sources				
9900 · Other Financing Misc Receipts	34.40	50,000.00	(49,965.60)	0.07%
Total 9000 · Other Financing Sources	34.40	50,000.00	(49,965.60)	0.07%

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Total Income	5,658,428.19	14,281,344.07	(8,622,915.88)	39.62%
Gross Profit	5,658,428.19	14,281,344.07	(8,622,915.88)	39.62%
Expense				
100 · Personnel Services - Salaries	2,603,779.25	6,409,715.00	(3,805,935.75)	40.62%
200 · Personnel Services - Benefits				
211 · Medical Insurance	239,640.92	860,534.46	(620,893.54)	27.85%
212 · Dental Insurance	14,392.18	35,223.86	(20,831.68)	40.86%
213 · Life Insurance	9,303.60	23,850.45	(14,546.85)	39.01%
214 · Vision Insurance	3,969.88	8,070.72	(4,100.84)	49.19%
215 · Additional EE Medical Expenses	4,374.39	0.00	4,374.39	100.0%
220 · Social Security	209,187.23	490,343.00	(281,155.77)	42.66%
230 · Retirement	416,900.13	1,200,000.00	(783,099.87)	34.74%
235 · 401K Retirement	120,974.28	300,000.00	(179,025.72)	40.33%
240 · Staff Tuition Reimbursement	7,500.00	24,000.00	(16,500.00)	31.25%
250 · UCOMP (Self Insured)	5,231.89	6,000.00	(768.11)	87.2%
260 · Workers' Comp	10,352.87	25,000.00	(14,647.13)	41.41%
Total 200 · Personnel Services - Benefits	1,041,827.37	2,973,022.49	(1,931,195.12)	35.04%
300 · Professional & Technical Svcs				
330 · Other Professional Services				
331 · ESL Services	4,860.78	15,000.00	(10,139.22)	32.41%
332 · Extended Day/Tutors Spec Ed	0.00	5,000.00	(5,000.00)	0.0%
333 · Student College/Tech/Career	12,262.12	20,000.00	(7,737.88)	61.31%
335 · Private School Tuition	11,275.00	90,517.00	(79,242.00)	12.46%
336 · Payroll/Bookkeeping/Audit/Fed	44,823.15	145,000.00	(100,176.85)	30.91%
337 · Legal	21,497.50	95,000.00	(73,502.50)	22.63%
338 · Strategic Program Development	8,609.76	40,000.00	(31,390.24)	21.52%
339 · Misc Professional Services	49,827.34	90,000.00	(40,172.66)	55.36%
339.1 · Public Relations	30,592.50	70,000.00	(39,407.50)	43.7%
339.2 · Special Education Services	26,540.00	138,593.00	(112,053.00)	19.15%
Total 330 · Other Professional Services	210,288.15	709,110.00	(498,821.85)	29.66%
348 · Technology Subscription Services	37,276.38	36,519.66	756.72	102.07%
349 · Technology Support	6,913.00	0.00	6,913.00	100.0%
350 · Security Safety Services	10,800.00	160,000.00	(149,200.00)	6.75%
Total 300 · Professional & Technical Svcs	265,277.53	905,629.66	(640,352.13)	29.29%
400 · Purchased Property Services				
413 · Custodial Services	27,113.64	70,000.00	(42,886.36)	38.73%
431 · RPR & Maint - Buildings	16,211.22	152,600.00	(136,388.78)	10.62%
432 · RPR & Maint - Equipment	4,639.23	5,000.00	(360.77)	92.79%
438 · RPR & Maint - Tech	595.00	0.00	595.00	100.0%
440 · Utilities	93,097.28	250,000.00	(156,902.72)	37.24%
441 · Rental - Land & Buildings	671,621.43	1,520,000.00	(848,378.57)	44.19%
442 · Rental - Equipment	33,866.08	85,000.00	(51,133.92)	39.84%
448 · Lease/Rental - Tech	0.00	0.00	0.00	0.0%
449 · Other Rentals	0.00	12,000.00	(12,000.00)	0.0%
Total 400 · Purchased Property Services	847,143.88	2,094,600.00	(1,247,456.12)	40.44%
500 · Other Purchased Services				
513 · Other Student Transport Spec Ed	48,312.00	164,792.00	(116,480.00)	29.32%
515 · Transportation - Public Carrier	20,135.00	100,000.00	(79,865.00)	20.14%
519 · Student Transportation Misc	9,776.18	80,000.00	(70,223.82)	12.22%
523 · General Property - Liabil	0.00	0.00	0.00	0.0%

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
525 · Bonding Insurance	0.00	0.00	0.00	0.0%
529 · Other Insurance	30,648.22	85,000.00	(54,351.78)	36.06%
530 · Communications	14,773.86	40,000.00	(25,226.14)	36.94%
542 · Board Development	0.00	15,000.00	(15,000.00)	0.0%
549 · Advertising	53,297.16	130,000.00	(76,702.84)	41.0%
581 · Mileage	135.06	0.00	135.06	100.0%
582 · Travel	396.35	8,000.00	(7,603.65)	4.95%
590 · Other Purchased Services				
591 · Student Activities	57,029.48	36,000.00	21,029.48	158.42%
592 · Staff Development/20th Aniv	2,170.00	20,000.00	(17,830.00)	10.85%
599 · Other Purch Services	16,426.70	50,000.00	(33,573.30)	32.85%
Total 590 · Other Purchased Services	75,626.18	106,000.00	(30,373.82)	71.35%
Total 500 · Other Purchased Services	253,100.01	728,792.00	(475,691.99)	34.73%
600 · Supplies				
610 · General Supplies				
611 · Gen Supplies	55,869.25	115,000.00	(59,130.75)	48.58%
612 · Art and Music Supplies	631.08	5,000.00	(4,368.92)	12.62%
613 · Instructional Materials	8,533.61	120,000.00	(111,466.39)	7.11%
614 · Custodial Supplies	11,612.42	50,000.00	(38,387.58)	23.23%
618 · Technology Supplies	54,415.03	55,500.00	(1,084.97)	98.05%
619 · ESL Supplies	0.00	3,000.00	(3,000.00)	0.0%
Total 610 · General Supplies	131,061.39	348,500.00	(217,438.61)	37.61%
621 · Natural Gas	0.00	0.00	0.00	0.0%
622 · Electricity	0.00	0.00	0.00	0.0%
630 · School Store - Nonfood	0.00	0.00	0.00	0.0%
632 · Milk	4,291.52	6,000.00	(1,708.48)	71.53%
633 · SAGE Store Food Supplies	0.00	0.00	0.00	0.0%
634 · School Store - Food	295.25	2,000.00	(1,704.75)	14.76%
635 · Student Lunches	58,317.08	180,000.00	(121,682.92)	32.4%
636 · Refreshments	7,995.34	25,000.00	(17,004.66)	31.98%
640 · Books & Periodicals	10,865.16	0.00	10,865.16	100.0%
648 · Educational Software	13,908.08	0.00	13,908.08	100.0%
Total 600 · Supplies	226,733.82	561,500.00	(334,766.18)	40.38%
700 · Property				
740 · Depreciation	83,090.34	180,000.00	(96,909.66)	46.16%
752 · Capitalized Equipment	89,493.67			
756 · Technology Equipment	294,582.12	195,060.00	99,522.12	151.02%
790 · Other Property Purchases	16,513.88	11,500.00	5,013.88	143.6%
Total 700 · Property	483,680.01	386,560.00	97,120.01	125.12%
800 · Other Objects				
810 · Dues and Fees	394.00	0.00	394.00	100.0%
815 · Student Awards	0.00	6,000.00	(6,000.00)	0.0%
820 · Claims/Penalties/Late Fees	1,839.19	2,000.00	(160.81)	91.96%
831 · Interest - Loans/Leases/Purch	0.00	0.00	0.00	0.0%
890 · Bad Debt Expense	0.00	0.00	0.00	0.0%
Total 800 · Other Objects	2,233.19	8,000.00	(5,766.81)	27.92%
8600 · Fixed Asset Purchase	(373,160.57)	0.00	(373,160.57)	100.0%
Total Expense	5,350,614.49	14,067,819.15	(8,717,204.66)	38.03%
Net Ordinary Income	307,813.70	213,524.92	94,288.78	144.16%
Other Income/Expense				

EDSYS INC DBA CITY CHARTER HIGH SCHOOL

Profit & Loss Budget vs. Actual

July through November 2023

	Jul - Nov 23	Budget	\$ Over Budget	% of Budget
Other Income				
9100 · Student Contributed Act Income	625.00	0.00	625.00	100.0%
Total Other Income	625.00	0.00	625.00	100.0%
Other Expense				
9150 · Supplies For SA	976.63	0.00	976.63	100.0%
9160 · SA Bank Fees	83.00	0.00	83.00	100.0%
9500 · Purchased Services For SA	0.00	0.00	0.00	0.0%
Total Other Expense	1,059.63	0.00	1,059.63	100.0%
Net Other Income	(434.63)	0.00	(434.63)	100.0%
Net Income	307,379.07	213,524.92	93,854.15	143.96%

EDSYS DBA CITY CHARTER HIGH SCHOOL
CASH FLOW

	<u>Cash In</u>	<u>Cash Out</u>	<u>Net In/(Out)</u>	<u>Balance</u>
				7,756,411.18
July 2023	1,284,389.95	1,392,734.95	(108,345.00)	7,648,066.18
August 2023	926,774.90	1,193,272.69	(266,497.79)	7,381,568.39
September 2023	2,191,124.91	1,987,633.67	203,491.24	7,585,059.63
October 2023	1,264,957.44	1,229,423.10	35,534.34	7,620,593.97
November 2023	1,184,010.37	1,099,285.82	84,724.55	7,705,318.52
December 2023	0.00	0.00	0.00	7,705,318.52
January 2024	0.00	0.00	0.00	7,705,318.52
February 2024	0.00	0.00	0.00	7,705,318.52
March 2024	0.00	0.00	0.00	7,705,318.52
April 2024	0.00	0.00	0.00	7,705,318.52
May 2024	0.00	0.00	0.00	7,705,318.52
June 2024	0.00	0.00	0.00	7,705,318.52
Ending Balance	<u><u>6,851,257.57</u></u>	<u><u>6,902,350.23</u></u>	<u><u>(51,092.66)</u></u>	<u><u>7,705,318.52</u></u>

EDSYS INC DBA CITY CHARTER HIGH SCHOOL
Financial Metrics
As of November 30, 2023

As of:	Cash Balance	Current Ratio*	Tuition Receivable	Accounts Payable	Accrued Payroll Liab
November 30, 2023	\$ 7,705,319	\$20.66 to \$1	\$655,804	\$105,124	(\$8,072) **
October 31, 2023	\$ 7,620,594	\$15.21 to \$1	\$297,055	\$199,619	\$17,623

*Current Ratio = Current Assets/Current Liabilities

**Negative due to items in Suspense

Tuition Receivable

	Total	Current	1 - 30	31 - 60	61 - 90	> 90
November 30, 2023	\$655,804	\$358,750	(\$21,903)	\$98,566	\$0	\$220,391
October 31, 2023	\$297,055	(\$21,903)	\$98,566	\$0	\$0	\$220,391

**For the 5 months
Ending November 2023**

	Total Revenue	Total Expense	Revenue Per Student*	Expense Per Student*
2024	\$5,659,053	\$5,351,674	\$10,519	\$9,947
23/24 Budget	\$14,281,344	\$14,067,819	\$25,779	\$25,393
% of Budget	40%	38%	41%	39%
2023	\$4,673,218	\$5,900,777	\$8,686	\$10,968



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DISTRICT WIDE PARENTAL INVOLVEMENT POLICY 2023-2024

PART 1: GENERAL EXPECTATIONS

City Charter High School (CCHS) agrees to implement the following statutory requirements:

- CCHS will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, CCHS will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. The compact is signed by the parent, student and school upon the student's entrance into City Charter High School
- CCHS will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, CCHS will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, CCHS will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- CCHS will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent.
- CCHS will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. City Charter High School will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - Parents will be notified of the Spring open meeting through the December mailing.
 - An open meeting will be held in mid-Spring.
 - If less than three parents participate in the meeting, a focus group will be utilized to review the plan.
2. CCHS will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Include a parent representative on the school's Board of Trustees.
 - Include parent representatives on the school's strategic planning committee.
 - Include parent representatives on the school's Middle States Accreditation Committee.
3. CCHS will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Because the school and the district are one and the same, the school administrators will provide the technical assistance support when necessary by the Regional Title I staff.

4. CCHS will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, are LGBTQ, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

City High undergoes an annual evaluation conducted by Catherine Nelson. Surveys of parents, students and staff are conducted and will include questions related to parent involvement. In addition data from parent conferences including conference evaluations, one on one meetings, parent workshops and other parent activities will be used in order to determine the effectiveness of the parent involvement policy and activities.

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. CCHS will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:
 - Training on the effective use of the Synergy Parent Portal and Google Classroom for parents.
 - Suggestions by the parent representative on the Board of Trustees.
 - May send a parent representative to the annual state Title I conference.
2. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph
 - the State's academic content standards;
 - the State's student academic achievement standards;
 - the State and local academic assessments including alternate assessments;

- how to monitor their child's progress; and
- how to work with educators.

Workshops are held annually on the following topics:

- Use of the online parent portal system to check grades, attendance and discipline;
 - Technology use especially as it applies to student achievement;
 - Local, state, and national assessments, the interpretation of data and the use of the results;
 - How to prepare students for assessments including ACT and SAT;
 - Preparation for the college application process and the completion of the FASFA;
 - The inclusion program for special education students and adaptations to the curriculum and/or evaluations;
 - The English as a Second Language program; and
 - Various mental health and /or nutrition related topics.
3. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - Annual Technology workshops.
 - Informational sessions pertaining to assessment are held during parent-teacher conference days
 - Informational sessions pertaining to post-high school planning.
 4. The school will educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - Train staff in the use of online portal for parents, Google Education Suite, email, phone calls and conferences with parents.
 5. The school will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - Parents will be asked for feedback on the language used in the documents provided to parents.

PART IV. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the meeting held September 25, 2023.

This policy was adopted by the **City Charter High School** on _____ and will be in effect for the period of the **2023-2024 school year**. The school will distribute this policy to all parents of participating Title I, Part A children on or before November 30, 2023.

Dr. Dara Ware Allen
CEO/Principal



CITY HIGH GUIDE FOR ACT 158 PATHWAY TO GRADUATION

Keystone Exams will continue as the statewide assessment Pennsylvania uses to comply with accountability requirements set forth in the federal Every Student Succeeds Act (ESSA). Effective with the graduating class of 2023, pursuant to ACT 158 signed into law by Governor Tom Wolf on October 24, 2018; students have the option to demonstrate postsecondary preparedness through one of four pathways that more fully illustrate college, career, and community readiness. The four pathways are outlined below.

Keystone Proficiency Pathway

- ✓ Meet City High graduation requirements
- ✓ Proficient or Advanced in Algebra 1
- ✓ Proficient or Advanced in Biology
- ✓ Proficient or Advanced in Literature

Keystone Composite Pathway

- ✓ Meet City High graduation requirements
- ✓ At least 1 Keystone Score is Proficient or Advanced
- ✓ No Score is Below Basic
- ✓ Composite Score is 4452 or Greater

Alternate Assessment Pathway

- ✓ Meet City High graduation requirements
- ✓ 1 Artifact from pathway criteria

Alternative Assessment Pathway Criteria:

- Acceptance into a 4yr College
- Successful completion of a pre-apprenticeship program (example: carpentry, welding, electrician)

Evidence Based Pathway

- ✓ Meet City High graduation requirements
- ✓ 3 Artifacts from pathway criteria

Evidence Based Pathway Criteria

- ✓ ONE or more from *Section One*
- ✓ No more than (2) from *Section Two*

Section One:

- Successful completion of any Dual Enrollment course
- Microsoft Certifications - 9th /10th Grade
- Acceptance into accredited, non-profit college/2 year college

Section Two:

- Letter guaranteeing full-time employment or military enlistment
- Completion of your internship
- Successful completion of a service-learning project
- Attainment of proficient/advanced level on any Keystone exam

Chapter 339 K-12 Guidance Plan Outline

School District _____

Date _____

<https://www.education.pa.gov/K-12/PACareerStandards/Resources/Pages/339CounselingPlan.aspx>

1. **School Counselors and Assignments:** (List the names and responsibility areas of all counselors.)

K-4:

5-6:

7-8:

9-12:

2. **School-Counseling Department Mission Statement**
 - (Include here the mission of the school-counseling department. The mission should reflect the mission of the school district).
3. **Program Goals:** Describe your major program goals connected to the mission of the school district in all three domains: Academic; Career; Personal/Social. Use College and Career Readiness information.
4. **Stakeholders:** Attach a narrative paragraph next to each stakeholder group, describing their role in your program.
 - Students - how could students help deliver the program
 - Parents - how will parents help kids, how will parents help program
 - Educators - administrators, principals, teachers, how will they be impacted, how will they help deliver the program
 - Business/Community - how will they impact, how will they benefit the program
 - Post-Secondary - everything after high school
5. **Role of the School Counselor:** (Make a general statement of how school counselors in this district reflect these roles- Use the Pa. Companion Guide pp.14-17 for ideas: www.pasca-web.org.)
 - A. As a Leader
 - B. As an Advocate
 - C. As a Collaborator

D. As an Agent of Systemic Change

6. **Advisory Council:** Describe general intent and a list of names, stakeholders and tentative month of the first two meetings in 2012-13. Hold two meetings - launch 3 or 4 goals, October and May meetings 15-18 people on council.
7. **Program Calendar:** (Attach any calendars developed for the K-12 Program.) Monthly counseling, calendar-broken down by domains - consider posting this by grade level. Break down by grade level.
8. **Program Delivery:** (Attach the 4 column delivery system template for each grade band or by grade.)
9. **Curriculum Action Plan:** Attach the document for all activities/interventions delivered in all three domains using black font for current and red font for proposed, (as required by Chapter 339).
10. **Organizing Career /Postsecondary Resources:** Describe specifically how you will connect and build your program to business/community and postsecondary stakeholders in the career domain. (Use the Organizing Career Resources Document.)
11. **Individualized Academic/Career Plan:** (All students beginning in 8th grade). Describe strategy for developing and sustaining this tool and the components of the plan and how it will be revisited yearly until graduation in 12th grade. (Attach and describe the sample template.)
12. **Career and Technical Center Strategy:**
 - Describe your activities/events and interventions for increasing awareness for student/parents and educators regarding your Career and Technical Center.
 - Include these in your curriculum action plan and stakeholder strategy charts. (Areas may include: Awareness ideas, recruitment, communication between sending school and CTC, professional development ideas for teachers, parent information and using current CTC students. To educate all stakeholders about the benefits of various Programs of Study and college articulation credits).
 - Report data on how many students currently attend and their completion rates and set goals for increasing retention rates once they attend the CTC (Use the Data Collection Form to report this).

13. **Job Descriptions:** Attach job descriptions that your district has developed for counselors at each level.

EDSYS, INC.

Amended & Restated By-Laws

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**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE INCORPORATORS OF
EDSYS, INC., A PENNSYLVANIA NONPROFIT CORPORATION**

Time and Place

The following are the minutes of the organizational meeting of the Incorporators of EDSYS, INC., a Pennsylvania nonprofit corporation, held at the law office of Marc L. Sternberger, Esquire, 1801 Law & Finance Building, 429 Fourth Avenue, Pittsburgh, Pennsylvania 15219, at 11:00 A.M., on January 4, 2001. The meeting was held on the call of both of the Incorporators named in the Articles of Incorporation.

Authority to Act

Present at this meeting were Mario Zinga and Richard Wertheimer, who are named as the Incorporators of the Corporation in its Articles of Incorporation filed with the Pennsylvania Department of State on December 13, 2000. These Incorporators are authorized by the Nonprofit Corporation Law of 1988, as amended to organize the Corporation. No Directors were named in the Articles of Incorporation.

On motion duly made, Richard Wertheimer was elected to act as Chairperson of the meeting and Mario Zinga was elected to act as Secretary of the meeting. Both parties accepted the election and acted in their respective capacities.

Bylaws

A document consisted of eight (8) pages entitled "Bylaws of EDSYS, INC." was then presented to and considered by the meeting. After a review of those bylaws and a discussion of particular parts of them, on motion duly made and seconded, it was unanimously:

RESOLVED, that the bylaws presented to and considered at this meeting are adopted as the bylaws of the Corporation and the Secretary of the Corporation is ordered to certify a copy of these bylaws and insert them in a minute book of the Corporation. The Secretary is further ordered to certify a copy of the bylaws and all amendments to them and maintain them in a registered office of the Corporation, for inspection by any individual entitled to inspect said Bylaws, at all reasonable times during office hours.

Officers

The Chairperson stated that nominations were in order for the election of the officers of the Corporation, which should be a President, a Vice President, a Secretary, and a Treasurer. The following state of officers was then nominated:

Mario Zinga, President

~~Richard Wertheimer, Vice President
Mario Zinga, Secretary
Richard Wertheimer, Treasurer~~

~~There being no other nominations, on motion made, seconded, and unanimously carried, the slate of officers nominated was duly elected to hold office until their respective successors are duly elected. Each officer so elected, being present, accepted his or her office.~~

~~Bank Account~~

~~To provide for a depository for the funds of the Corporation, and to authorize certain officers to deal with corporate funds, the following resolutions were adopted:~~

~~RESOLVED, that the Corporation established in its name one or more deposit accounts with Dollar Bank, Pittsburgh, Pennsylvania, on terms and conditions to be agreed on with that bank, and that the following named officers of the Corporation are authorized to establish the account or accounts; and~~

~~RESOLVED, that Mario Zinga, President, Richard Wertheimer, Vice President, Richard Wertheimer, Treasurer, and Mario Zinga, Secretary, of the Corporation, are authorized to withdraw funds of the Corporation from the account or accounts on checks of the Corporation. The signatures of these officers shall be duly certified to the bank by the Secretary of the Corporation, and the bank is authorized to honor and pay any and all checks signed by these officers, including those drawn to the individual order of any officer or other person authorized to sign.~~

~~Fiscal Year~~

~~The matter of the adoption of a fiscal year was then considered. After discussion, on motion made, seconded, and unanimously carried, the following resolution was adopted:~~

~~RESOLVED, that the fiscal year end of the Corporation be fixed as December 31 of each year.~~

~~Organizational Expenses~~

~~To provide for the payment of the expenses of incorporation and organization of the Corporation, on motion made, seconded, and unanimously carried, the following resolution was adopted:~~

~~RESOLVED, that the Treasurer of the Corporation is authorized and directed to pay the expenses of incorporation and organization of the Corporation.~~

~~There being no further business to come before the meeting, on motion duly made, seconded, and unanimously carried, the meeting was adjourned.~~

~~Respectfully submitted:~~

Mario Zinga, Secretary

Approved:

Richard Wertheimer, Chairperson

AMENDED & RESTATED CORPORATE BY-LAWS OF EDSYS, INC.
A NONPROFIT CORPORATION

ARTICLE 1 - INTRODUCTION

Definition of By-Laws

1.1. These By-Laws constitute the code of the rules adopted by EDSYS, INC. for the regulation and management of its affairs.

Purposes and Powers

1.1. This Corporation ~~will~~shall have the purposes and powers as stated in its Articles of Incorporation, as amended, and such powers as are or may be granted by the Nonprofit Corporation Law of 1988 and the Charter School Law, or any successor legislation.

ARTICLE 2 - OFFICES AND AGENCY

Principal~~le~~ and Branch Offices

2.1. The principal~~le~~ place of business of this corporation ~~will~~shall be located at ~~717 Liberty Avenue~~201 Stanwix Street, Suite ~~900~~100, Pittsburgh, ~~Pennsylvania~~A 15222, or at such other addresses as may be otherwise designated. In addition, ~~this~~se Corporation may maintain other offices either within or without the Commonwealth of Pennsylvania, as its business requires.

Registered Office

2.1. The location of the registered office of this Corporation is stated in the Articles of Incorporation of this Corporation. This registered office ~~will~~shall be continuously maintained in the Commonwealth of Pennsylvania for the duration of this Corporation. The Board of Trustees may, from time to time, change the address of its registered office by duly adopted resolution and amendment of its Articles of Incorporation or by filing the appropriate statement with the Department of State

ARTICLE 3 - MEMBERSHIP

3.1. This Corporation shall not have members.

ARTICLE 4 - BOARD OF TRUSTEES

Definition of Board of Trustees

4.1. The Board of Trustees is that group of persons vested with the management of the business and affairs of this Corporation. For purposes of these By-Laws, the terms, "Board of Trustees" and "Trustee" shall be synonymous with the terms, "Board of Directors" and "Director," respectively, as those terms are used in the Nonprofit Corporation Law of 1988.

Structure of Board

4.1. The Board of Trustees of this Corporation ~~will~~ shall be divided into three (3) classes: Class A Trustees, Class B Trustees, and Class C Trustees.

Qualifications of Trustees

4.1. The qualifications for becoming and remaining a Trustee of this Corporation are as follows:

- (1) A Trustee need not be a resident of the Commonwealth of Pennsylvania;
- (2) A Trustee must be eighteen years of age or older;
- (3) A Trustee must be a natural person; and
- (4) A Trustee shall not serve as a member of the board of school directors in the school district in which the charter school operated by this Corporation is located.
- (5) One or more members of the Board may be a parent of an enrolled student ("Parent Member"). A Trustee shall not be related to an employee of the corporation. For purposes of this qualification, a relation-parent is defined as a legal, biological or adoptive parent or stepparent, a person that has been legally

~~determined to be a legal parent, or a person spouse, sibling, parent, aunt, uncle, cousin, child or domestic partner of the employee who acts in loco parentis.~~

Number of Trustees

4.1. The number of Trustees of this Corporation ~~will shall~~ not be less than ~~five (5) two (2)~~ at any time. Until further amendment of these By-Laws, the number of Trustees shall not exceed ~~nineeleven (11)~~.

~~Board President and Vice-President~~

~~4.1. The Trustees shall appoint one member of the Board of Trustees to serve as President of the Board and another member to serve as Vice-President. The term of office for President and Vice-President shall be one year.~~

Terms of Trustees

4.1. ~~Trustees shall serve for a term of three (3) years. No Trustee, except a Trustee selected to fill a vacancy for an unexpired term, may serve more than (3) consecutive three-year (3-year) terms. Notwithstanding the foregoing, a Parent Member shall serve for a term of one (1) year and may serve no more than three (3) consecutive one-year (1-year) terms as a parent member.~~

~~Each Class of Trustees shall be staggered such that, at any time, each Class of Trustees shall contain a comparable number of Trustees. will be elected for a term of one year for the class of Trustees designated as Class A Trustees, and a term of two years for the class of Trustees designated as Class B Trustees, and a term of three years for the class of Trustees designated as Class C Trustees. Each Trustee will shall hold office for the term for which the Trustee was elected and until a successor has been selected and qualified.~~

~~Notwithstanding the foregoing, if a Trustee is elected to serve as President of the Board, that Trustee's time on the Board shall be extended until the expiration of their tenure as President, even if that term exceeds the aforementioned term limitation. Any sitting Trustee at the time of enactment of these Amended and Restated By Law may stand for to more three year terms beyond their current term.~~

Vacancies on the Board

4.1. Any vacancy occurring on the Board of Trustees, and any Trusteeship to be filled by reason of an increase in the number of Trustees, ~~will~~shall be filled by appointment by a majority of the remaining members of the Board of Trustees. The new Trustee elected to fill the vacancy ~~will~~shall serve for the unexpired term of his or her predecessor in office.

Location of Trustees' Meetings

4.1. Meetings of the Board of Trustees, regular or special, ~~will~~shall be held at the registered or principal office of this Corporation or such places as the Board of Trustees designates ~~by resolution duly adopted~~. Meetings may be held virtually and/or in a hybrid fashion to the extent the same are permitted by applicable law.

Regular Trustees' Meetings

4.1. Regular meetings of the Board of Trustees ~~will~~shall be held ~~at 6:00 p.m. on the second Wednesday of~~ each month while school is in session. ~~If the date set for the meeting falls on a legal business holiday, then the meeting will be held instead on the Wednesday immediately following. This provision of the Bylaws constitutes notice to all Trustees of all regular meetings, and no further notice shall be required, although further notice may be given.~~ The Board of Trustees shall designate the date, time, and location for each meeting and shall advertise and provide notice to all Trustees as provided by applicable law.

Notice of Special Trustees' Meetings

4.1. ~~Written or printed~~Notice stating the ~~place, day, and hour~~date, time, and location of any special meeting of the Board of Trustees ~~will~~shall be delivered to each Trustee not less than two ~~nor more than five~~ days before the date of the meeting, either personally, electronically, or by first-class mail, ~~by or at the direction of the Chief Executive Officer/Principal or the Secretary, or the Trustees calling the meeting. If mailed, the notice will be deemed to be delivered when deposited in the United States mail addressed to the Trustee at the Trustee's address as it appears on the records of this Corporation, with postage prepaid.~~ The notice ~~need not~~shall state the ~~business to be transacted at, not the~~ purpose of, the meeting.

Call of Special Board Meetings

4.1. A special meeting of the Board of Trustees may be called by either:

- (1) ~~The Chief Executive Officer/Principal~~The Chief Executive Officer of this Corporation;
- (2) ~~An Executive Committee~~The President of the Board of Trustees; or
- (3) ~~A number of Trustees constituting a quorum of the Board of~~Any three (3) Trustees.

Waiver of Notice

4.1. Attendance of a Trustee at any meeting of the Board of Trustees ~~will~~shall constitute a waiver of notice of that meeting except when the Trustee attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting is not lawfully called or convened.

Quorum of Trustees

4.1. A majority of the whole Board of Trustees ~~will~~shall constitute a quorum. The act of a majority of the Trustees present at a meeting at which a quorum is present ~~will~~shall be the act of the Board of Trustees unless a greater number is required under the provisions of the Nonprofit Corporation Law of 1988, the Charter School Law, the Public School Code, the Articles of Incorporation of this Corporation, or any provision of these By-~~L~~aws.

ARTICLE 5 - OFFICERS

Roster of Officers

5.1. The Officers of this Corporation ~~will~~shall consist of the following ~~personnel~~:

- (1) ~~Chief Executive Officer/Principal;~~
- (2) ~~Education Manager~~President;
- (3) Secretary; and

- (4) Treasurer.

Additionally, the members of the Board of Trustees may, at its discretion, designate the following:

- (1) Vice President;
- (5) Assistant Secretary; and
- (6) Assistant Treasurer.

Selection of Officers

5.1. Each of the Officers of this Corporation ~~will~~shall be elected and appointed annually by the Board of Trustees, ~~with the exception of the Education Manager, who shall be appointed by the Chief Executive Officer/Principal.~~ Each Officer ~~will~~shall remain in office until a successor to the office has been selected and qualified.

~~Multiple Officeholders Prohibited~~

~~All offices of this Corporation must be held by separate individuals. No officer may occupy more than one office at the same time.~~

~~Chief Executive Officer/Principal~~

5.1. ~~The Board shall appoint a Chief Executive Officer.~~ The Chief Executive Officer/~~Principal~~will shall, subject to the control of the Board of Trustees or any Committees of the Board of Trustees, supervise and control the affairs of this Corporation. The ~~Chief Executive Officer/Principal~~Chief Executive Officer will shall perform all duties incident to the office and any other duties that may be required by these By-laws or prescribed by the Board of Trustees. The ~~Chief Executive Officer/Principal~~Chief Executive Officer may not serve as shall not be a member of the Board of Trustees.

The Chief Executive Officer shall appoint the Education Manager, who shall perform all duties and exercise all powers of the Chief Executive Officer when the Chief Executive Officer is absent or otherwise unable to act. The Education Manager, the title of which may be modified from time to time by the Board, shall perform all other duties that may be prescribed by the Chief

Executive Officer or the Board of Trustees and assumes duties of CEO "if requested by the CEO or if CEO is otherwise unable to act".

President

5.2. The President shall preside at all meetings of the Board, and shall have such authority and perform the duties of the office and such other duties in the management of the property and affairs of the Corporation as may be provided by resolution of the Board or as provided herein. The President shall be an ex-officio member of all Committees, with rights of voice and vote.

Education Manager

~~5.1. The Education Manager will be appointed by the Chief Executive Officer/Principal and will perform all duties and exercise all powers of the Chief Executive Officer/Principal when the Chief Executive Officer/Principal is absent or is otherwise unable to act. The Education Manager will perform any other duties that may be prescribed by the Chief Executive Officer/Principal or the Board of Trustees. The Education Manager may not serve as a member of the Board of Trustees.~~

Secretary

5.1. The Secretary ~~will~~shall keep minutes of all meetings of the Board of Trustees, be the custodian of the corporate records, give all notices as are required by law or by these By-Laws, and ~~generally, perform, in general,~~ all duties incident to the office of Secretary and any other duties ~~as~~ may be required by law, by the Articles of Incorporation of this Corporation, or by these By-Laws, or that may be assigned by the Board of Trustees. The Secretary ~~may~~shall also serve as a member on the Board of Trustees, unless otherwise prohibited by the Articles of Incorporation of this Corporation, any provision of these By-Laws, or by applicable law.

Treasurer

5.1. The Treasurer ~~will~~shall have charge and custody of all funds of this Corporation, and ~~will~~shall deposit the funds as required by the Board of Trustees, keep and maintain adequate and correct accounts of the Corporate funds, assets, liabilities and business transactions, and shall render reports and accountings to the Trustees as required by the Board of Trustees or by law. The Treasurer ~~will~~shall perform, in general, all duties incident to the office of Treasurer and any other duties as may be required by law, by the Articles of Incorporation of this Corporation, or

by these By-~~L~~aws, or that may be assigned by the Board of Trustees. The Treasurer ~~may~~shall also serve as a member ~~on~~of the Board of Trustees.

Removal of Officers

5.1. Any Officer elected or appointed to the office serves at the pleasure of the Board of Trustees, and as such may be removed by the Board of Trustees~~persons authorized under these Bylaws to elect or appoint said Officers~~ whenever, in their~~its~~ judgment, the best interests of this Corporation will~~shall~~ be served thereby. ~~However, any removal will be without prejudice to any contract rights of the Officer so removed.~~

ARTICLE 6 - INFORMAL ACTION

Waiver of Notice

6.1. Whenever any notice is required to be given under the provisions of the Nonprofit Corporation Law of 1988, the Articles of ~~this Corporation~~Incorporation of this Corporation, or these By-~~L~~aws, a waiver of the notice in writing signed by the person or persons entitled to notice, whether before or after the time stated in the waiver, will~~shall~~ be deemed equivalent to the giving of the notice.

Action by Consent

6.1. Any action required by law, ~~or under~~ the Articles of Incorporation of this Corporation, or these By-~~L~~aws, or any action that otherwise may be taken at a meeting of the Board of Trustees, may be taken without a meeting if a consent in writing, setting forth the action taken, is signed by all the persons entitled to vote with regard to the subject matter of the consent, or all Trustees in office, and filed with the Secretary of this~~the~~ Corporation.

ARTICLE 7 - COMMITTEES

~~Definition of Executive Standing~~ Committees

7.1. This Corporation may, by resolution duly adopted by a majority of the Trustees in office, have certain Committees, ~~each of which will consist~~ing of one or more Trustees. Each ~~Executive Standing~~ Committee will~~shall~~ have and will~~shall~~ exercise some specific and prescribed authority of the Board of Trustees in the management of this Corporation. However, no

Committee ~~will~~shall have the authority of the Board of Trustees in reference to affecting any of the following:

- (1) Filling of vacancies in the Board of Trustees.
- (2) Adoption, amendment, ~~or~~f repeal of these By-Laws.
- (3) Amendment or repeal of any resolution of the Board of Trustees.
- (4) Action on matters committed by these By-Laws or resolutions of the Board of Trustees to another Committee of the Board, or to the ~~entire~~whole Board.
- (5) Any action required by the Public School Code or Charter School Law to be taken by the Board of Trustees.

Appointment of Committees

~~The Board of Trustees, by resolution duly adopted by a majority of the Trustees in office, may designate and appoint one or more Executive Committees and delegate to these Committees the specific and prescribed authority of the Board of Trustees to exercise in the management of this Corporation. However~~Notwithstanding the foregoing, the creation of Executive Standing Committees ~~will~~shall not operate to relieve the Board of Trustees, or any individual Trustee, of any responsibility imposed by law.

Functionary Temporary or Ad Hoc Committees~~Committees~~

7.1. In addition, the Board of Trustees may, by resolution, designate and appoint certain Functionary other Committees and designed to transact certain ministerial business of this Corporation or to advise the Board of Trustees, typically on a temporary or ad hoc basis. These Committees ~~will~~shall be chaired by an Officer or Trustee as designated by the Board. The Chairperson ~~will~~shall proceed to select the remaining members of the Committee up to the number set by the Board or terminate the memberships or appoint successors in the Chairpersons discretion. The Board may terminate any Committee by resolution.

ARTICLE 8 - OPERATIONS

Fiscal Year

8.1. The fiscal year of this corporation ~~will~~shall commence July 1.

~~Executive of~~Execution of Documents

8.1. Except as otherwise provided by law, checks, drafts, promissory notes, orders for the payment of money, and other evidences of indebtedness of this Corporation ~~must~~shall be signed by not less than two (2) officers of thise Corporation. Contracts, leases, or other instruments executed in the name of and on the behalf of thise Corporation ~~will~~shall be signed by the Chief Executive Officer ~~or President/Principal~~ and attested by the Secretary. The execution of documents pursuant to this Section 8.02, except for those documents which are customarily executed in the ordinary course of thise Corporation's business, must receive the prior approval of the Board of Trustees.

Books and Records

8.1. This Corporation ~~will~~shall keep correct and complete books and records of the account, and ~~will~~shall ~~also~~ keep minutes of the proceedings of its Board of Trustees, and ~~Executive Standing~~ Committees. Thise Corporation ~~will~~shall keep at its registered office the original or a copy of its By-~~L~~aws, including amendments to date, certified by the Secretary of thise Corporation.

Inspection of Books and Records

8.1. All books and records of this Corporation may be inspected by any Trustee or Trustee's agent or attorney, for any proper purpose at any reasonable time on written demand under oath stating the purpose of the inspection.

Nonprofit Operations

8.1. This Corporation ~~will~~shall not have or issue shares of stock. No dividend ~~will~~shall be paid, and no part of the income of this ~~C~~orporation ~~will~~shall be distributed to its Trustees or Officers. However, thise Corporation may pay compensation in a reasonable amount to ~~Officers and Trustees~~ and Officers for services rendered.

Loans to Management

8.1. This Corporation ~~will~~shall make no loans to any of its Trustees or Officers or to any of its key management or other personnel.

ARTICLE 9 - INDEMNIFICATION

Right to Indemnification.

9.1. Except as prohibited by law, every Trustee and officer of the Corporation, including the Executive Trustee Chief Executive Officer, shall be entitled as of right to be indemnified by the Corporation against all expenses, liability and loss (including without limitation, attorney's fees, judgments, fines, taxes, penalties and amounts paid in settlement) paid or incurred by such person in connection with any actual or threatened claim, action, suit or proceeding, civil, criminal, administrative, investigative or other, whether brought by or in the right of the Corporation or otherwise, in which he or she may be involved, as a party or otherwise, by reason of such person being or having been a Trustee or officer of the Corporation or by reason of the fact such person is or was serving at the request of the Corporation as a Trustee, officer, employee, fiduciary, or other representative of another domestic or foreign Corporation for profit or not-for-profit, partnership, joint venture, trust, employee benefit plan, or other entity or enterprise (such claim, action, suit, or proceeding hereinafter being referred to as an "Action"); provided, that no such right of indemnification shall exist with respect to an Action brought by an Indemnitee (as hereinafter defined) against the Corporation except for expenses as provided in the last sentence of this Section 1. Persons who are not Trustees or officers of the Corporation may be similarly indemnified in respect of service to the Corporation or another such entity at the request of the Corporation to the extent the Board of Trustees at any time denominates any such persons as entitled to the benefits of this Article [—]9. As used in this Article [—]9, "Indemnitee" shall include each Trustee and officer of the Corporation and each other person denominated by the Board of Trustees as entitled to the benefits of this Article [—]9. In connection with an Action brought by an Indemnitee against the Corporation, the Indemnitee shall be entitled to be indemnified under this Section 1 for expenses incurred only if the Action is a claim for indemnity or expenses under Section 3 of this Article [—]9 and either (i) the Indemnitee is successful in whole or in part in the Action for which expenses are claimed, or (ii) the indemnification for expenses is included in a settlement of the Action or is awarded by a court.

Right to Advancement of Expenses

9.2. Every Indemnitee shall be entitled as of right to have his or her expenses in any Action (other than an Action brought by such Indemnitee against the Corporation) paid in advance by the Corporation before final disposition of such Action, subject to any obligation which may be imposed by law or by provision of the Corporation's Articles of Incorporation, these Bylaws, an agreement or otherwise to reimburse the Corporation in certain events.

Right of Indemnitee to Initiate Action

9.3. If a written claim under Section 1 or Section 2 of this Article []9 is not paid in full by the Corporation within thirty (30) days after such claim has been received by the Corporation, the Indemnitee may at any time thereafter initiate an Action against the Corporation to recover the unpaid amount of the claim. The Indemnitee shall also be entitled to be paid the expenses of prosecuting such Action, but only if (i) the Indemnitee is successful in whole or in part in prosecuting such Action, or (ii) the indemnification for expenses is included in a settlement of the Action or is awarded by a court. It shall be a defense to any Action to recover a claim under Section 1 of this Article []9 that the Indemnitee's conduct was such that under Pennsylvania law the Corporation is prohibited from indemnifying the Indemnitee for the amount claimed, but the burden of proving such defense shall be on the Corporation. Neither the failure of the Corporation (including its Board of Trustees and independent legal counsel) to have decided before the commencement of such Action that indemnification of the Indemnitee is proper in the circumstances nor an actual determination by the Corporation (including its Board of Trustees and independent legal counsel) that the Indemnitee's conduct was such that indemnification is prohibited by law, shall be a defense to such action or create a presumption that the Indemnitee's conduct was such that indemnification is prohibited by law. The only defense to an Action to receive payment of expenses in advance under Section 2 of this Article []9 shall be a failure to make an undertaking to reimburse the Corporation if such an undertaking is required by law or by the provision of the Corporation's Articles of Incorporation, these Bylaws, an agreement or otherwise.

Insurance and Funding

9.4. The Corporation may purchase and maintain insurance to protect itself and any person eligible to be indemnified hereunder against any expense, liability or loss asserted or incurred by such person in connection with any Action, whether or not the Corporation would have the power to indemnify such person against such expense, liability or loss by law or under the provisions of this Article []9. The Corporation may create a trust fund, grant a security interest, cause a letter of credit to be issued, or use other means (whether or not similar to the foregoing) to ensure the payment of such sums as may become necessary to effect indemnification as provided herein

Non-Exclusivity; Nature and Extent of Rights

9.5. The rights of indemnification and advancement of expenses provided for in this Article []9 (i) shall not be deemed exclusive of any other rights, whether now existing or hereafter created, to which any Indemnitee may be entitled under the Corporation's Articles of Incorporation or these Bylaws, any agreement, any vote of Trustees or otherwise, (ii) shall be deemed to create contractual rights in favor of each Indemnitee, (iii) shall continue as to each person who has ceased to have the status under which he or she was entitled or was denominated as entitled to indemnification hereunder and shall inure to the benefit of the

heirs and legal representatives of each Indemnitee and (iv) shall apply to Actions commenced after the adoption hereof, whether arising from acts or omissions occurring before or after the adoption hereof. The rights of indemnification provided in this Article {—}9 may not be amended or repealed to limit in any way the indemnification or the right to advancement of expenses provided for herein concerning any acts or omissions occurring before the adoption of any such amendment or repeal.

ARTICLE 10 - AMENDMENT

Modification of By-Laws

10.1. The power to alter, amend, or repeal these ~~Bylaws~~By-Laws, or to adopt new By-Laws, to the extent allowed by law, is vested exclusively in the Board of Trustees who may exercise such powers by a vote of a majority of the Board.

Adoption of By-Laws

10.1. These By-Laws were duly ~~adopted~~amended and restated by the Board of Trustees by vote on the _____ day of _____, 2023~~04~~2, at Pittsburgh, Pennsylvania.

TRUSTEES:

