



Trimester 3 Reset and Reminder of City High Policies

Hello City High Families,

As we prepare to begin Trimester 3, we want to remind students and families about specific policies and procedures that are in place here at City High. We've outlined these as follows, which also includes an update to our Yondr policy for phones:

1. **BOOK BAGS** - All students **MUST** enter the building with their City High approved book bag! Students will not be permitted to enter the school building with large purses or a book bag that is not your gray or navy blue Day Owl book bag.
2. **YONDR** – This trimester, instead of students having their own individual Yondr pouch that they bring back and forth to school, Yondr pouches will be available daily at the front door as students enter the building. Students are expected to place their phone in a Yondr pouch before walking through the metal detector. ***Due to the seriousness of arrival procedures, consequences will accordingly be serious for a student that knowingly conceals their phone and/or refuses to pouch their phone in a Yondr. This requires School Safety/Security to conduct a search of a student and their belongings, which temporarily displaces School Safety/Security from their regular duties at a critical time in the day.*** Please see below for how these instances will be handled.
 - a. If a student states that they do not have their phone, School Safety/Security will search them and their belongings. If a phone is later located, the violation will result in a suspension.
 - b. If a student is caught with their cell phone in class or on the floor, they will be given detention for the first offense. Any future violations will result in a suspension.
3. **FOOD / BEVERAGES** - Students **ARE NOT** permitted to bring open food or beverages into the school building. Students will be asked to throw them away prior to entering the building.
4. **DRESS CODE** - Please review the City High dress code policy. We will be monitoring dress code to ensure that all students are adhering to the policy specifically in regards to keeping shirts tucked in, shirts that are in dress code, dress/skirt length (top of the knee and is able to stay down vs. riding mid-thigh), and dress shoes.

As we are entering our third trimester of the year, there will be less grace afforded with the understanding that students and families are aware of the expectations. We are asking for your support in reviewing this information with your student so that we can all be prepared to start Trimester 3 strong! Please reach out to your student's Grade-Level Principal with any questions.

Best Regards,
City High Administration

City Charter High School Attendance Policy

School Attendance:

All children in Pennsylvania must attend school if they are of compulsory school age- no later than age 6 and until the age of 18 or graduation, whichever occurs first. Schools are required to enforce the compulsory attendance law.

What to do if your child is absent:

You must submit a note to attendance@cityhigh.org or have your child hand in a note when they return to school. The note must have the date(s) that your child was absent and the reason for the absence. For those who prefer to handwrite a note, please include your signature. **For those who prefer to email a note, it must come from the parent/guardian email address, not the students.**

Deadline to submit an excuse:

Notes need to be received within 3 days of your child's return to school in order for the absence to be excused. If a note is not received within 3 days of your child's return to school, the absence will remain illegal and unexcused.

What is a legal excuse?

- ❖ Illness (doctor excuses will be required if there is an excessive amount of parent excused days)
- ❖ Family emergency
- ❖ Medical, dental, and behavioral health appointments
- ❖ Legal appointments including court summons
- ❖ Religious holidays
- ❖ Bereavement
- ❖ School approved sabbaticals

What is not a legal excuse?

- ❖ Oversleeping
- ❖ Missing the bus
- ❖ Not feeling like coming to school
- ❖ Vacations/Out of town
- ❖ Confusion around whether or not there was school
- ❖ Parent/sibling illness
- ❖ Work or childcare

Truancy:

In Pennsylvania, a child is truant when they have 3 unexcused absences within a school year. Once a child has 3 unexcused absences, we will begin the truancy process which can ultimately result in court involvement and fines.

We encourage you to check the Parent Portal for your child's daily attendance.

High School at ***Life-speed***



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City Charter High School – DRESS CODE

The dress code at City Charter High School is professional.

City High prepares students for life after high school. One important aspect of this is the standard of professional and appropriate dress. City High students are expected to present themselves in business casual dress. This standard is important as it builds buy-in to the seriousness of school and connection to the future



Students Who Identify as Female

- Business casual clothing: Dress blouse or shirt with a collar, sweaters, vests and blazers.
- Dress pants: Full cut, bootleg, straight leg, full length, or ankle pants
- Dress shoes with a closed toe
- Dresses and skirts: must be knee-length or longer and skirts must originate at the waist.



Students Who Identify as Male

- Shirts: button-down shirts, polos, and turtlenecks
 - Must be tucked in
 - Must have a collar
- Dress pants or Khaki pants
- Dress shoes with a closed toe



Casual clothes **NOT acceptable** at City High

- Denim or any clothing that looks like denim Logos, pictures, insignias, or branding, larger than 2" in diameter
- Shirts and sweaters with a hood
- Any clothing with a person's image
- Pants with more than four pockets and/or rivets
- Pants with pockets stitched on the outside of the pant
- Halter tops or strapless tops and dresses
- T-shirts, tank tops, Henley's / long john type shirts.
- Sperry's, Van's or boots
- Sweatshirt, fleece or thermal material



PLEASE NOTE: Because fashions change quickly and unpredictably, City High cannot list all acceptable and unacceptable attire. City High Administration reserves the right to determine if a student's attire meets the acceptable dress code.
City Charter High School Student Dress Code—January 2024



City Charter High School COVID-19 Guidelines for Families (Updated 4-10-24)

In alignment with the updated CDC guidelines, we are also updating our COVID protocols, which will go into effect for the third trimester. COVID will be treated similarly to other respiratory illnesses. Symptoms will determine whether a student should miss school vs. the automatic quarantine that was previously in place when a student or staff member tested positive for COVID. Please see the updates below.

STUDENTS WHO TEST POSITIVE FOR COVID-19:

If a student tests positive for COVID-19, parents/guardians must:

- Notify Nurse Pindell by phone (412-690-2489, x124) or email (nurse@cityhigh.org) on the day that they receive the results. You will need a medical note for any absent days to be excused.
- **Students ARE NOT required to quarantine.** They must adhere to the following guidelines:
 - Fever free without taking anti-fever medications within 24 hours prior to the return to school. Please provide a medical note for any missed school days to be excused.
 - Wear a mask for 5 days following the onset of symptoms.

RETURN TO SCHOOL GUIDELINES FOR STUDENTS:

Based on the new CDC Guidelines for respiratory viruses, students **ARE NOT** required to quarantine if they test positive for COVID. Students may return to school when:

- Your symptoms are getting better overall, and
- You have not had a fever (and are not using fever-reducing medication) within 24 hours of returning to school.

When students return to school, they will be required to wear a mask for the next 5 days.

**** Students will need to provide a medical note in order for any absence from school to be excused.****